

ERVIN and ASSOCIATES

FI-225199

INCORPORATED

March 20, 1998

Ms. Pat Morgan
Director, Office of the Executive Secretariat
U.S. Department of Housing and Urban Development
451 Seventh Street, SW, Room 10139
Washington, D.C. 20410-0500

Via Fax to (202) 619-8365

Re: Freedom of Information Act Request
Screened Bid Reports

Dear Ms. Morgan:

Paragraph 5 of Hamilton Securities' December 20, 1996 memorandum to Nic Retsinas and Kathy Rock regarding errors in Hamilton's selection of bids on the West of the Mississippi and North Central Notes Sales identifies a screened bids report that was produced when Hamilton was evaluating bids on the note sales.

Under the provisions of the Freedom of Information Act, please provide us with:

- Each and every screened bid report that has been created regarding all note sales conducted by HUD, whether created at the time of the sale or subsequently in recalculating the bid selections (either by Hamilton or HUD).

This request is being made pursuant to HUD's February 27, 1998 Federal Register Notice encouraging Freedom of Information Act Requests relating to note sales. Therefore, if HUD is assigning any special priority to these requests, this request should receive expedited processing.

Ervin and Associates agrees to pay up to \$100 for the processing of this request. If the anticipated fees are to exceed \$100, please call me immediately at (301) 469-3422 so I may have an opportunity to reformulate the request or approve the additional fees without delaying the processing of the request.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED

DJE
David J. Ervin

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