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COVER

To: _Ann Aldrich_

Fax #: _202/619-8365_

From: _David Ervin_

Phone #: _301/469-3422_

Date: _3/17/97_

Pages: _2_

(includes this cover page)

COMMENTS:

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ERVIN and ASSOCIATES
INCORPORATED

FI-179722

March 17, 1997

VIA FACSIMILE TO 202/619-8365

Ms. Ann Aldrich
Executive Secretariat
U.S. Department of Housing and Urban Development
Executive Secretariat's Office
451 Seventh Street, SW, Room 10139
Washington, D.C. 20410

Re: Freedom of Information Act (FOIA) Request
Nelson Diaz's Recommendation Against Redelegation of Note Sale Authority

Dear Ms. Aldrich:

Ervin and Associates has recently learned that a memorandum was written by Nelson Diaz and delivered to Nicolas Retsinas recommending against redelegation of Note Sales authority from Helen Dunlap's previous position of Deputy Assistant Secretary for Multifamily Housing to her then new position of Deputy Assistant Secretary for Multifamily Operations.

Under the provisions of the Freedom of Information Act, we request a copy of this memorandum as well as any other documentation related to this redelegation of note sale authority back to Helen Dunlap. Please be sure to include any electronic mail messages dealing with this subject to or from Nic Retsinas.

Ervin and Associates agrees to pay up to $50 for the processing of this request. If the estimated fees are to exceed $50, please call me so I may have the opportunity to alter the request.

If you have any questions, please call me at (301) 469-3422.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED

David J. Ervin

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