

**ERVIN and  
ASSOCIATES**  
INCORPORATED

FI-159029

January 16, 1997

SENT VIA FACSIMILE

Ms. Ann Aldrich  
Executive Secretariat  
U.S. Department of Housing and Urban Development  
Room 10139  
451 Seventh Street, SW  
Washington, D.C. 20410-3000

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EXECUTIVE  
SECRETARIAT

Re: New Freedom of Information Act request for an Annual Financial Statement Processing (Update of FI-159029 which has not been responded to yet)

Dear Ms. Aldrich:

On September 25, 1996, Ervin and Associates submitted a FOIA request to your office for contracts, task orders, etc. relating to HUD's processing of 1995 and/or 1996 annual financial statements (FI-159029). Although Yvette Magruder's letter of October 3, 1996 stated that we would have a response no later than October 22, 1996, or almost three months ago, we have not received any responsive documents from your office.

Although we have not yet received the responsive documents, we are aware that when (or if) you do eventually provide us with a response, the response will only include documents which would have been available on September 25, 1996. Considering this, please let this letter serve as a new FOIA request regarding Annual Financial Statement Processing. Since this is a new and separate request, this request should not contribute in any way to the already significant delay in processing our original request.

Under the provisions of the Freedom of Information Act, please provide us with the following:

- Any contracts, task orders, or purchase orders which have been issued for collecting, copying, reviewing, data entry and/or processing in any way of 1995 and/or 1996 multifamily annual financial statements regarding HUD's insured and HUD-held portfolio;
- Any justifications for other than full and open competition, form HUD-24012, which were completed for any of the above-referenced contracts, task orders or purchase orders;
- Any requests for proposals for 1995 and/or 1996 annual financial statement processing which have been released since February 14, 1994.

FI-141620

Please note that we will also be requesting this information from the Office of Procurement and Contracts, but we do not believe they have the same Congressionally mandated reporting requirements or are under the same Judicial scrutiny that your office is currently under, so we are also requesting it here; and

- For each of the contracts, task orders, purchase orders etc. responsive to the above, the total funds allocated and the total funds paid.

If any of the above requested documents are responsive to and have been provided to us in response to FI-159029 (assuming we receive that response prior to receiving this response), the documents need not be provided to us again for this request.

Ervin and Associates agrees to pay fees up to \$100 for the processing of this request. If the fees are to exceed \$100, please call me so I decide whether or not to proceed with the request or alter it in any way. I can be reached at (301) 469-3422.

Very truly yours,  
ERVIN and ASSOCIATES, INCORPORATED

  
David J. Ervin