

ERVIN and
ASSOCIATES

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FAX
COVER

P.1/2

To: Yvette Magruder
From: Mark Dellonte
Phone#: 301/469-3404

Date: 8/16/96
Pages: 2
(includes this cover page)

COMMENTS:

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August 16, 1996

VIA FACSIMILE TO 202/619-8365

Ms. Yvette C. Magruder
Freedom of Information Act (FOIA) Officer
U.S. Department of Housing and Urban Development
Executive Secretariat's Office
451 Seventh Street, S.W., Room 10139
Washington, D.C. 20410

RE: Freedom of Information Act Request
Subcontractors Under Hamilton Securities Financial Advisory Contracts
DU100C000018161 and DU100C000018505

Dear Ms. Magruder:

Please consider this a formal request for the following information regarding the above-referenced contracts under the provisions of the Freedom of Information Act:

- All requests by Hamilton Securities for approval of subcontractors;
- All documents by the Contracting Officer or other HUD Official granting or denying approval of subcontractors, including the amounts approved to be paid;
- Copies of any subcontracting reports which have been submitted by Hamilton Securities; and
- All invoices submitted which include documentation regarding subcontracting services or pass through payments.

Ervin and Associates agrees to pay all applicable fees associated with preparing the response to our request, and we understand that HUD will inform us of the amount owed once it is determined. If you should have any questions, or need any further information, please do not hesitate to call me directly at (301) 469-3410.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED


Mark R. Dellonte

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