

**ERVIN and
ASSOCIATES
INCORPORATED**

FI-152082

**FACSIMILE
COVER PAGE**

TO: Yvette Magruder
Fax #: 301-652-1848

DATE: August 6, 1996

FROM: Mark Dellonte

NO. OF PAGES: 4
(includes this cover page)

Direct Phone Number: 301/469- 3404

MESSAGE:

Ms. Magruder,

Please find the attached FOIA requests. Please call me if you have any questions.

Very truly yours,

Mark

IMPORTANT:

The information contained in this facsimile message, which contains the number of pages noted above, may contain confidential information that is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender at the number listed above or at our main number noted below. Thank you.

RECEIVED
AUG 06 9 25 AM '96
SECRETARIAT

**ERVIN and
ASSOCIATES**
INCORPORATED

VIA FACSIMILE TO 202/619-8365

August 6, 1996

Ms. Yvette C. Magruder
Freedom of Information Act (FOIA) Officer
U.S. Department of Housing and Urban Development
Executive Secretariat's Office
451 Seventh Street, S.W., Room 10139
Washington, D.C. 20410

RECEIVED
AUG 7 9 25 AM '96
SECRETARIAT

Re: Request for Information under the Freedom of Information Act - Contract
Number DU100C00001824 - Due Diligence Services - Proposal Submitted by
Contract Awardee, Tradewinds

Dear Ms. Magruder:

A contract was awarded to Tradewinds under the above referenced RFP. This contract was designated as an 8(a) set-aside, and as such successful offerors are required to provide 51% of the work performed using in-house staff. Additionally, HUD is required to approve changes in Key Personnel. We understand that Tradewinds is effectively a one person shop, with no full time employees and Sherman Ragland the President being the only employee. Considering this, we don't understand how Tradewind's in-house resources could perform 51% of this large contract.

Based on this information we are requesting the following information through FOIA:

- The identity of the Key Personnel named in the Tradewinds proposal and the contract;
- The names of the Key Personnel who actually performed the work;
- HUD's verification that 51% of the work assigned under the contract was actually performed by Tradewinds staff.

If HUD determines that naming personnel is inappropriate, we request a certification of the Contracting Officer and/or the SBA that Tradewinds complied with all of the requirements of the contract.

Ervin and Associates agrees to pay the cost associated with processing this request. If you should have any questions, or need any further information, please do not hesitate to call me directly at 301/469-3404.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED



Mark R. Dellonte

**ERVIN and
ASSOCIATES
INCORPORATED**

FI-152087

**FACSIMILE
COVER PAGE**

TO: Yvette Magruder
Fax #: 301-652-1848

DATE: August 6⁷ 1996

FROM: Mark Dellonte

NO. OF PAGES: 2
(includes this cover page)

PROFIVED
Aug 7 11 03 AM '96
SECRETARIAT

Direct Phone Number: 301/469-3404

MESSAGE:

Ms. Magruder,

Please find the attached FOIA requests. Please call me if you have any questions.

Very truly yours,

Mark

IMPORTANT:

The information contained in this facsimile message, which contains the number of pages noted above, may contain confidential information that is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender at the number listed above or at our main number noted below. Thank you.

152087

1-1-18

ERVIN and ASSOCIATES

INCORPORATED

VIA FACSIMILE TO 202/619-8365

August 6, 1996

Ms. Yvette C. Magruder
Freedom of Information Act (FOIA) Officer
U.S. Department of Housing and Urban Development
Executive Secretariat's Office
451 Seventh Street, S.W., Room 10139
Washington, D.C. 20410

RECEIVED
Aug 7 11 12 AM '96
EXECUTIVE SECRETARIAT

Re: Request for Information under the Freedom of Information Act - Contract Number DU100C000018261 - Perform Technical Reviews on Comprehensive Repair Plans and/or Physical Inspection Reports

Dear Ms. Magruder:

The above referenced contract was awarded in October, 1993. Ervin and Associates submitted a proposal in response to this RFP. Despite having completed over 1,000 multifamily physical inspections for HUD and offering a very competitive price, Ervin and Associates was not even selected to make Best and Final discussions. The contract was awarded to Bucher Meyers Polniaszek Silky and Associates (BMPS) for an estimated contract value of \$406,125. Ervin and Associates total bid was \$262,500.

Based on this information we are requesting the following information through FOIA:

- A copy of all task orders issued under this contract;
- The original and final bid abstracts for all offerors;
- The names and position within the Department of the members of Source Evaluation Panel, please indicate who the Chairperson;
- The Name of the Government Source Selection Official;
- The rationale for Ervin and Associates not making Best and Final; and
- Information that would be afforded Ervin in a formal debriefing, including:
 - The Government's evaluation of the significant weaknesses or deficiencies in Ervin's proposal;
 - The overall evaluated cost or price and technical rating of the successful offeror and Ervin;
 - The overall ranking of all offerors; and
 - A summary for the rationale for award.

Ervin and Associates agrees to pay the cost associated with processing this request. If you should have any questions, or need any further information, please do not hesitate to call me directly at 301/469-3404.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED

Mark R. Dellonte
Mark R. Dellonte