

ERVIN and ASSOCIATES
INCORPORATED

F1-149673

VIA FACSIMILE TO 202/619-8365

July 24, 1996

Ms. Yvette C. Magruder
Freedom of Information Act (FOIA) Officer
U.S. Department of Housing and Urban Development
Executive Secretariat's Office
Room 10139
451 Seventh Street, S.W.
Washington, D.C. 20410

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SECRETARIAT

Re: Freedom of Information Act (FOIA) Request for Information - Sarah Johnson

Dear Ms. Magruder:

We would like to request the following information under FOIA as it pertains to Sarah Johnson:

- Any and all contracts or subcontracts which have been awarded to Sarah Johnson over the past three years;
- Any and all purchase orders issued to Sarah Johnson;
- Any and all HUD approval letters for Sarah Johnson to act as a subcontractor to any prime contractor; and
- Any and all required conflict of interest disclosures from Helen Dunlap or others regarding contracts with Ms. Johnson.

It would greatly assist your effort to compile this information if you began by asking Helen Dunlap who Ms. Johnson has worked for, and is working for, as well as evaluating subcontractors to The Kerry Company.

Ervin and Associates, Incorporated agrees to pay all fees associated with the processing of this request. Please bill us once these costs are known. If you should have any questions regarding this request, please call me at 301/469-3404.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED



Mark R. Dellonte